Goals, Objectives and Annual Reporting Form

**Performance Measures/Standards &**
**Annual Reporting Form**

**October 1, 2025 – September 30, 2026**

## 1. Community Communication and Engagement

### Goal 1.1: Public Meetings Compliance

**Objective:** Hold at least three regular Board of Supervisor meetings per year to conduct CDD related business and discuss community needs.
**Measurement:** Number of public board meetings held annually as evidenced by meeting minutes and legal advertisements.
**Standard:** A minimum of three board meetings were held during the Fiscal Year.
Achieved: Yes ☒ No ☐

### Goal 1.2: Notice of Meetings Compliance

**Objective:** Provide public notice of each meeting at least seven days in advance, as specified in Section 190.007(1), using at least two communication methods.
**Measurement:** Timeliness and method of meeting notices as evidenced by posting to CDD website, publishing in local newspaper and via electronic communication.
**Standard:** 100% of meetings were advertised with 7 days notice per statute on at least two mediums (i.e., newspaper, CDD website, electronic communications).
**Achieved:** Yes ☒ No ☐

### Goal 1.3: Access to Records Compliance

**Objective:** Ensure that meeting minutes and other public records are readily available and easily accessible to the public by completing monthly CDD website checks.
**Measurement:** Monthly website reviews will be completed to ensure meeting minutes and other public records are up to date as evidenced by District Management's records.
**Standard:** 100% of monthly website checks were completed by District Management.
**Achieved:** Yes ☒ No ☐

## 2. Infrastructure and Facilities Maintenance

### Goal 2.1: District Infrastructure and Facilities Inspections

**Objective:** District Engineer will conduct an annual inspection of the District's infrastructure and related systems.
**Measurement:** A minimum of one inspection completed per year as evidenced by district engineer's report related to district's infrastructure and related systems.
**Standard:** Minimum of one inspection was completed in the Fiscal Year by the district's engineer.
**Achieved:** Yes ☒ No ☐

**Goal 2.2: District Infrastructure and Facilities Inspections**

**Objective:** Approve a Five-Year Capital Expenditure Plan by June 15 and adopt by September 30 each year in conjunction with the District's budget approval process.

**Measurement:** A Five-Year Capital Expenditure Plan related to the district's infrastructure was prepared and presented by the General Manager before final budget adoption.

**Standard:** A Five-Year Capital Expenditure Plan was prepared and presented to the District Board within the timeframes set forth in the Objective.

**Achieved:** Yes ☒ No ☐

## 3. Financial Transparency and Accountability

**Goal 3.1: Annual Budget Preparation**

**Objective:** Prepare and approve the annual proposed budget by June 15 and final budget was adopted by September 30 each year.

**Measurement:** Proposed budget was approved by the Board before June 15 and final budget was adopted by September 30 as evidenced by meeting minutes and budget documents listed on CDD website and/or within district records.

**Standard:** 100% of budget approval & adoption were completed by the statutory deadlines and posted to the CDD website.

**Achieved:** Yes ☒ No ☐

**Goal 3.2: Financial Reports**

**Objective:** Publish to the CDD website the most recent versions of the following documents: Annual audit, current fiscal year budget with any amendments, and most recent financials within the latest agenda package.

**Measurement:** Annual audit, previous years' budgets, and financials are accessible to the public as evidenced by corresponding documents on the CDD's website.

**Standard:** CDD website contains 100% of the following information: Most recent annual audit, most recent adopted/amended fiscal year budget, and most recent agenda package with updated financials.

**Achieved:** Yes ☒ No ☐

**Goal 3.3: Annual Financial Audit**

**Objective:** Conduct an annual independent financial audit per statutory requirements and publish the results to the CDD website for public inspection, and transmit to the State of Florida.

**Measurement:** Timeliness of audit completion and publication as evidenced by meeting minutes showing board approval and annual audit is available on the CDD's website and transmitted to the State of Florida.

**Standard:** Audit was completed by an independent auditing firm per statutory requirements and results were posted to the CDD website and transmitted to the State of Florida.

**Achieved:** Yes ☒ No ☐

Chair/Vice Chair: _____ Date: 11/10/20

Print Name: _____

District Manager: _____ Date: 11/10/20

Print Name: KWAME JACKSON